



Jamie King Media – Web Management Plan Terms & Conditions

Revised: 01 October 2011 – v1.0

(Please ensure that you read and understand these conditions.)

- **Web Management Plans:** The following terms and conditions apply to all and any Web Management Plans contracted with clients and set out the limits and expectations of the plans agreed upon between both parties.
 1. **Existing Web Page Updates:** Updates to any existing web pages are not limited to the extent of updates required apart from the allocated hours agreed as part of the web management plan each month. Updates can include changes such as text, images, document upload, on-site seo, site fixes, product modification, social media integration, video embedding, widget installation and new web pages. If additional hours are required the web management plan may need to be revised.
Allocated hours each month do not roll over.
 2. **On-site Search Engine Optimisation (SEO) & Monitoring:** On-site search engine optimisation will be performed on all updated pages and any new web pages created.
 3. **Turnaround Time:** All updates are completed within 48hrs after receipt of all update material.
 4. **Not Included:** The following are not included in any web management plan; Layout changes, flash animation, video creation, database coding, ASP, PHP, CF programming, MySQL development, moving website files to a new domain or server, moving domain name to new host or registrar, graphic design of downloadable or external documents, time and travel to client premises, photography, content copywriting.

Notes:

Should Jamie King Media waive any of these terms on an individual basis, this shall not affect the validity of remaining clauses or commit Jamie King Media to waive the same clause on any other occasion.

By agreeing to these terms and conditions your statutory rights are not affected.

Jamie King Media reserves the right to change or modify any of these terms or conditions at any time. Should clarification of any of the above points be required please contact us.